

PROFESSIONAL DEVELOPMENT COMMITTEE MEETING September 27, 2016

VP of PD Committee: Michael Bishop – Independence Housing Authority
Vice Chair of PD Committee: Carrie Hiltner – Excelsior Springs Housing Authority
Secretary of PD Committee:

Location of PD Committee: Fall Conference in Jefferson City, MO

ROLL CALL:

Committee Members Present: Michael Bishop, Carrie Hiltner, Dave Johnson, Dianna Clair, Lisa Ainsworth, Donna Dunwoody, Kevin Thomas, Carol Branham and Hattie Walton (9 members)

Committee Members Absent: Melissa Lynch, Wanda Peedom, Mike Pipkin, Derrick Fisher, Carla Johnson, Nancy Masner, Andrea Tapia, Shelli Scrogum, Karen St. Clair, Tammy Dreyer, and James Halliburton (11 members)

Visitors Present: Bob Rorah, Steven Christensen

March 2016 minutes were presented and approved.

Discussion on the subject of offering 1-day only fees for conferences that a HA may only need to send the staff to the one day instead of the full 2.5 day training. This topic will be tabled and discussed further.

Discussions on setting up Financial Conference in April of 2017 and 2018 like we had this past April. Many HA's gave positive feedback from this conference and wanted to continue to have this in the future. We felt, as a committee, that we needed to alternative locations each year. That is why April 2017 will be in St. Charles and April 2018 will be back in Independence.

Discussions were held on the Spring Conference in 2017 and it was decided that we would have three (3) NAHRO NDS trainings. Commissioners Fundamentals and Ethics, PH EIR and HQS. We also decided to utilize the current topics from the listening session that REAC put on last week to use as the sessions to fill in for this conference date. We will contact REAC or HUD to see which will do the training. Also decided upon an Active Shooter training.

No Commissioners Sub-Committee meeting was held today since no commissioners were registered for this conference.

No Maintenance Sub-Committee was held today due to Mike Pipkin not being present at the conference.

Looking for a future session regarding Pest Control Options – Management Level so that we, as HA's, can utilize our own staff for pest control services since we are a public entity and not have the expense of contracting it out. Discussed session on Bloodborne Pathogens for management and not just maintenance.

Carrie Hiltner of Excelsior Springs Housing Authority will serve as Vice Chair of PD; we are unsure if Melissa Lynch from Morehouse HA will continue to be in committee or as secretary. She was not present today.

Site Selection Report:

2017

Spring Conference	Independence (March 15-17) @ Hilton Garden Inn
April Financial Workshop	St. Charles (April 26-27) @ Embassy Suites (Potential)
May Workshop	Branson (May 10-12) @ Hilton at the Landings
Fall Conference	St. Charles (Sept. 19-21) @ Ameristar Casino
Maintenance	Springfield

2018

Spring Conference	St Charles
April Financial Workshop	Independence
May Workshop	Branson
Fall Conference	Independence
Maintenance	Springfield (last year under contract and will look for new venue)

Dates and hotels have not be set at this time

Respectfully Submitted

Michael Bishop
VP Professional Development